

**SYSTEMS APPROACH TO PLACEMENT (SAP)
INTAKE ASSESSMENT AND OUTCOME EVALUATION (IAOE)**

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Rate the client's needs at intake for each item: Rate Placement Outcome Evaluation:

NE = Not Eligible for Service

0 = No Service Needed

1 = Minimum Service Needed

2 = Average Service Needed

3 = More Than Average Service Needed

4 = Extensive Service Needed

0 = No Service Received

1 = Minimum Service Received

2 = Average Service Received

3 = More Than Average Service Received

4 = Extensive Service Received

Descriptions:

Minimum Service (Up to 6 months):

examples: medical evaluation, psychological/psychiatric evaluation, vocational evaluation, pair of glasses, orthotic device, simple adaptive equipment, 1-3 counseling and guidance sessions, and/or post-employment service.

Average Service (About 1 year):

examples: medical evaluation, psychological/psychiatric evaluation, vocational evaluation, 3-6 counseling and guidance sessions, adaptive equipment, and/or client centered placement.

More Than Average Service (About 2 years):

examples: medical evaluation, vocational evaluation, psychological/psychiatric evaluation, supported employment, on-the-job training, complex adaptive equipment, 6-9 counseling and guidance sessions, and/or client centered/selective placement.

Extensive Service (Over 2 years):

examples: medical evaluation, psychological/psychiatric evaluation, vocational evaluation, medical treatment and surgery, orthotic/prosthetic evaluation and service, physical and occupational therapy, personal adjustment training, work adjustment training, on-the-job training, skill training, earning a certificate/diploma/college degree, assistive technology, adaptive equipment, and/or selective placement service to persons with traumatic brain injury, spinal cord injury, chronic mental illness, substance abuse, visual impairment or blindness, or hearing impairment or deafness.

INTAKE

OUTCOME

I. CLIENT SUBSYSTEM

1. Intelligence Testing	_____	_____
2. Interest Testing	_____	_____
3. Aptitude Testing	_____	_____
4. Specific Ability Testing	_____	_____
5. Vocational Testing	_____	_____
6. Personality Evaluation	_____	_____
7. Personal Hygiene	_____	_____
8. Independent Living Skills	_____	_____

2.

9. Adjustment to Disability	_____	_____
10. Communication Skills	_____	_____
11. Interpersonal Skills	_____	_____
12. Living Arrangements	_____	_____
13. Work adjustment Skills	_____	_____
14. Management of Local Transportation	_____	_____
15. Level of Motivation	_____	_____
Total Score	_____	_____

II. HEALTH SUBSYSTEM

1. Primary Disability	_____	_____
2. Secondary Disability	_____	_____
3. Mental Status	_____	_____
4. Orthotic Aids (wheelchair, braces, crutches, hearing aids, etc) requirement	_____	_____
5. Prosthetic Aids requirement	_____	_____
6. Assistive Technology requirement	_____	_____
Total Score	_____	_____

III. EDUCATION SUBSYSTEM

1. Self-Study Courses	_____	_____
2. General Education Development (GED) Program	_____	_____
3. Formal Education Programs (AA, BA, MA, etc.)	_____	_____
4. Skills Training	_____	_____
5. On-the-Job Training	_____	_____
6. Supported Employment Training	_____	_____
Total Score	_____	_____

IV. FAMILY SUBSYSTEM

1. Person with disability's adjustment to the family	_____	_____
2. Family's adjustment to the person with disability	_____	_____
3. Communication with family	_____	_____
4. Adjustment Counseling	_____	_____
5. Financial Resources	_____	_____
6. Attendant Care	_____	_____
7. Child Care	_____	_____
Total Score	_____	_____

V. SOCIAL SUBSYSTEM

- 1. Determining Language Barriers _____
 - 2. Referring a client with language barrier for assistance _____
 - 3. Determining Cultural/Ethnic Barriers _____
 - 4. Referring a client with cultural/ethnic barrier for assistance _____
 - 5. Determining Moral Barriers _____
 - 6. Referring a client with moral barrier for assistance _____
 - 7. Determining Religious Barriers _____
 - 8. Referring a client with religious barrier for assistance _____
 - 9. Identifying significant others' attitudes toward the person with a disability _____
 - 10. Community resources (support groups, AA, etc.) _____
- Total Score _____

VI. EMPLOYER SUBSYSTEM

- 1. Organizational Structure Barriers _____
 - 2. Employer Attitudinal barriers _____
 - 3. Co-worker attitudes _____
 - 4. Union Barriers _____
 - 5. Environmental/Architectural Barriers _____
 - 6. Job Development Potential _____
 - 7. Job Modification/Re-Engineering (Braille typewriter, large print, talking calculator, TTY, TDD, etc.) _____
 - 8. Job Analysis _____
- Total Score _____

VII. PLACEMENT PERSONNEL SUBSYSTEM

- 1. Referral Resources Regarding Placement _____
 - 2. Agency Policy Regarding Placement _____
 - 3. Agency Resources Regarding Placement _____
 - 4. Vocational Counseling and Guidance needs _____
 - 5. Job Readiness _____
 - 6. Job Seeking/Retention Skills _____
 - 7. Counselor's/Placement Specialist's academic preparation, knowledge, experience, and resourcefulness _____
- Total Score _____

VIII. FUNDING SUBSYSTEM

1. State/Federal Grants in Aid	_____	_____
2. Basic Education Opportunity Grant (PELL Grant)	_____	_____
3. Guaranteed Student Loan (G.S.L.)	_____	_____
4. Supplemental Security Income (SSI)/Medicaid	_____	_____
5. Social Security Disability Insurance (SSDI)/ Medicare	_____	_____
6. Job Service	_____	_____
7. General State Aid	_____	_____
8. Workers' Compensation	_____	_____
9. State Rehabilitation Services	_____	_____
10. Private Insurance	_____	_____
11. Private facilities	_____	_____
12. Community Resources	_____	_____
13. Personal/Family Resources	_____	_____
Total Score	_____	_____

**INTAKE ASSESSMENT AND OUTCOME EVALUATION
SUMMARY OF SCORES**

- I. Client Subsystem
Total = _____
Divide by 15
Average = _____

- II. Health Subsystem
Total = _____
Divide by 6
Average = _____

- III. Education Subsystem
Total = _____
Divide by 6
Average = _____

- IV. Family Subsystem
Total = _____
Divide by 7
Average = _____

- V. Social Subsystem
Total = _____
Divide by 10
Average = _____

- VI. Employer Subsystem
Total = _____
Divide by 8
Average = _____

- VII. Placement Personnel Subsystem
Total = _____
Divide by 7
Average = _____

- VIII. Funding Subsystem
Total = _____
Divide by 13
Average = _____

- Total Score I to VIII = _____
Divide by 72
Average = _____